CROSSPOINT ACADEMY
- STRAND -
Guiding Hearts and Minds

Crosspoint Academy – Strand
Christian • Holistic • Independent Primary School | EMIS 0100000361

2027 ENROLMENT APPLICATION

This is an application for the 2027 school year. Submission does not guarantee acceptance.

Important: Each application is reviewed carefully. We look at every child as an individual to see whether Crosspoint Academy is the right fit. Some children are accepted, some with extra support, and others may be better suited elsewhere. We will communicate with you every step of the way.

Your child may only start once formally approved and all required documents and payments are completed. Please initial every page and sign where required.

Student Name	2027 Turning Age	2027 Grade Applying
_____	_____	_____

1. LEARNER INFORMATION

Learner Surname _____ First Names _____

Date of Birth _____ Gender (M / F) _____

Learner ID / Passport / Permit Type, Country & Expiry _____

Home Language(s) _____

LEARNER PHOTO
(Passport-sized)
Colour photo of face & shoulders

Learner Demographic (per WCED): ☐ Black/African ☐ Coloured ☐ Indian/Asian ☐ White ☐ Other: _____

Cultural / Religious Background (for Culture Awareness & Holiday Observation)
_____

Name of Primary Guardian / Parent _____ No. of Siblings / Children in Home _____

What order of birth is this child in the home? (e.g. 2 of 4) _____

Previous School / Crèche Name, School Home Language, City, Province, Phone Number
_____

Years at Previous School _____ Grades Repeated? _____

Age Note (BELA / WCED): Admission to Grade R is age four (4) turning five (5) by 30 June in the year of admission. Compulsory age: first school day of the year in which the learner reaches age six (6). All admissions are subject to developmental readiness and interview.
NB: Per the Basic Education Laws Amendment Act 32 of 2024, the compulsory starting grade for all children is Grade R at a government-registered school.

Holistic Development Questionnaire – General Functioning

Please tick the response that best describes your child. Be as honest and accurate as possible for the care and benefit of the child. A therapist will code the totals.

FAMILY	Not At All	Sometimes	Often	Always
Has problems with brothers and sisters	☐	☐	☐	☐
Causes problems between parents	☐	☐	☐	☐
Takes time away from family members' work or activities	☐	☐	☐	☐
Causes fighting in the family	☐	☐	☐	☐
Isolates the family from friends and social activities	☐	☐	☐	☐
Makes it hard for the family to have fun together	☐	☐	☐	☐
Makes parenting difficult	☐	☐	☐	☐
Makes it hard to give fair attention to all family members	☐	☐	☐	☐
Costs the family more money	☐	☐	☐	☐
Disrespectful to parents and adult figures	☐	☐	☐	☐
Is aggressive with siblings / animals	☐	☐	☐	☐

SCHOOL	Not At All	Sometimes	Often	Always
Difficulty keeping up with schoolwork	☐	☐	☐	☐
Needs extra help at school	☐	☐	☐	☐
Needs extra classes / tutoring	☐	☐	☐	☐
Causes problems for the teacher in the classroom	☐	☐	☐	☐
Receives "time-out" or removal from classroom	☐	☐	☐	☐
Having problems in the school yard	☐	☐	☐	☐
Receives detentions (during or after school)	☐	☐	☐	☐
Suspended or expelled from school	☐	☐	☐	☐
Misses classes or is late for school	☐	☐	☐	☐
Has vandalized property	☐	☐	☐	☐
Gets into trouble	☐	☐	☐	☐
Has difficulty concentrating / focusing	☐	☐	☐	☐
Disrespectful to teachers	☐	☐	☐	☐
Is aggressive with peers	☐	☐	☐	☐

LIFE SKILLS	Not At All	Sometimes	Often	Always
Excessive use of the TV, computer, or video games	☐	☐	☐	☐
Difficulty keeping clean, brushing teeth, brushing hair, bathing, etc.	☐	☐	☐	☐
Problems getting ready for school	☐	☐	☐	☐
Problems getting ready for bed	☐	☐	☐	☐
Problems with eating (picky eater, junk food)	☐	☐	☐	☐
Problems with sleeping	☐	☐	☐	☐
Often gets hurt or injured	☐	☐	☐	☐
Often breaks things or drops things	☐	☐	☐	☐
Avoids exercise	☐	☐	☐	☐
Needs more medical care	☐	☐	☐	☐
Has trouble taking medication, or visiting the clinic / doctor / dentist	☐	☐	☐	☐
Frustrates / gets angry easily	☐	☐	☐	☐
Has difficulty managing anger or calming self down	☐	☐	☐	☐
Fails to give close attention to details, careless mistakes	☐	☐	☐	☐
Difficulty sustaining attention in tasks or fun activities	☐	☐	☐	☐

Does not seem to listen when spoken to directly	☐	☐	☐	☐
Does not follow through on instructions and fails to finish work	☐	☐	☐	☐
Difficulty organizing tasks and activities	☐	☐	☐	☐
Avoids tasks that require sustained mental effort (boring)	☐	☐	☐	☐
Losing things	☐	☐	☐	☐
Easily distracted	☐	☐	☐	☐
Forgetful in daily activities	☐	☐	☐	☐
Fidgety or squirms in seat	☐	☐	☐	☐
Leaves seat when sitting is expected	☐	☐	☐	☐
Feels restless	☐	☐	☐	☐
Difficulty in doing fun things quietly	☐	☐	☐	☐
Always on the go or acts as if “driven by a motor”	☐	☐	☐	☐
Talks excessively	☐	☐	☐	☐
Blurts answers before questions have been completed	☐	☐	☐	☐
Difficulty awaiting turn	☐	☐	☐	☐
Interrupting or intruding on others	☐	☐	☐	☐
Loses temper often	☐	☐	☐	☐
Spiteful or vindictive	☐	☐	☐	☐
Angry or resentful	☐	☐	☐	☐
Touchy or easily annoyed by others	☐	☐	☐	☐
Blames others for his or her mistakes or misbehaviour	☐	☐	☐	☐
Deliberately annoys people	☐	☐	☐	☐
Actively defies or refuses to comply with requests or rules	☐	☐	☐	☐
Argues with adults	☐	☐	☐	☐

SELF	Not At All	Sometimes	Often	Always
My child feels bad about himself / herself	☐	☐	☐	☐
My child does not have enough fun	☐	☐	☐	☐
My child is not happy with his / her life	☐	☐	☐	☐
Seems anxious / fearful / scared	☐	☐	☐	☐
Is overly or very sensitive	☐	☐	☐	☐
Doesn’t like making mistakes	☐	☐	☐	☐
Very shy or withdrawn	☐	☐	☐	☐
Daydreams or ‘drifts off’ often	☐	☐	☐	☐

SOCIAL ACTIVITIES	Not At All	Sometimes	Often	Always
Being teased or bullied by other children	☐	☐	☐	☐
Teases, bullies or irritates other children	☐	☐	☐	☐
Problems with getting along with other children	☐	☐	☐	☐
Problems participating in after-school activities (sports, music, clubs)	☐	☐	☐	☐
Problems making new friends	☐	☐	☐	☐
Problems keeping friends	☐	☐	☐	☐
Difficulty with parties (not invited, avoids them, misbehaves)	☐	☐	☐	☐
Prefers to isolate or play alone	☐	☐	☐	☐
Struggles to play quietly	☐	☐	☐	☐
Struggles to relate to peers of same or similar age group	☐	☐	☐	☐

ACADEMICS	Not At All	Sometimes	Often	Always
Struggles with Reading	☐	☐	☐	☐
Struggles with Writing neatly	☐	☐	☐	☐
Struggles with spelling	☐	☐	☐	☐
Struggles with numbers	☐	☐	☐	☐
Struggles with maths / mathematical concepts	☐	☐	☐	☐

CODING TOTALS: 2_____ 3_____ 4_____ 5_____ 6_____

Physical, Mental, Emotional & Educational Wellbeing

Please complete all sections honestly. The more accurate information you share, the better we can support your child. You must disclose any learning differences, medical conditions or behavioural support needs. All information is kept private.

Has the learner ever had any of the following? (Yes / No / List)

Heart Murmur: _____	Asthma: _____	Ulcers: _____	Tuberculosis (TB): _____
Epilepsy: _____	Blackouts: _____	Anxiety Attacks: _____	Depression: _____
Hearing Problems: _____	ADD / ADHD: _____	Diabetes: _____	HIV / AIDS: _____
Blood Pressure: _____	Spectacles: _____	Autism: _____	Foetal Alcohol Syndrome: _____
Social Challenges: _____	Behavioural Challenges: _____	Speech / Language Difficulties: _____	Learning Differences: _____

List any allergies _____

List other known medical conditions _____

Food allergies, dietary or religious restrictions _____

Bullying / being bullied history _____

Please explain any of the above further (include history or reports):

1. How would you describe your child?

2. Is there anything else you would like to share about your child that you feel is important?

Important Note for Parents

Crosspoint Academy is a mainstream school. While we offer various levels of student support, we may not be the right fit for every child. We will always do our best to accommodate your child. In some cases we may find that another school would better meet your child's individual needs. We will speak to you openly and respectfully.

2. REQUIRED DOCUMENTATION

Please submit the following documents together with this completed application form. We cannot process your application if any items are missing.

New Applicants – Tick all provided:

- ☐ Certified copy of the child's birth certificate and/or ID
- ☐ Copy of all annotated pages of the learner's clinic book
- ☐ Last full-year and current school report (all Terms)
- ☐ Transfer certificate from previous school
- ☐ Completed testimonial letters by the previous school (fees paid up + learning/behaviour description)
- ☐ 1 passport-size colour photo of the child's face and shoulders
- ☐ Certified copy of ID of parents / guardians
- ☐ 3-Months current bank statements (showing reliable income and payment capacity)
- ☐ R750 non-refundable Enrolment / Re-Enrolment Application processing fee (paid on submission)

Parents / Guardians of other nationalities MUST also submit:

- ☐ Certified copy of Passport of parents and children
- ☐ Certified copy of study permit in respect of learner
- ☐ Certified copy of temporary or permanent permit from SA Department of Home Affairs (or evidence of application)
- ☐ Application form for immigrant status

** All information is collected in accordance with POPIA and used only for administrative, reporting and support purposes.*

3. PARENT / GUARDIAN INFORMATION

The Parents / Guardians listed below will be contacted regarding the child's education, fees and wellbeing.

Father's Information (or Primary Male Guardian)

Father's Full Name _____

Date of Birth _____ ID / Passport / Permit Type, Country & Expiry _____

Physical Address _____

Email Address (Mandatory) _____ Cell Number (WhatsApp) _____

Employer _____ Type of Work _____

How Long Working (Years / Months) _____ Permanent or Contract _____

Work Telephone Number _____

Mother's Information (or Primary Female Guardian)

Mother's Full Name _____

Date of Birth _____ ID / Passport / Permit Type, Country & Expiry _____

Physical Address _____

Email Address (Mandatory) _____ Cell Number (WhatsApp) _____

Employer _____ Type of Work _____

How Long Working (Years / Months) _____ Permanent or Contract _____

Work Telephone Number _____

4. EMERGENCY CONTACT & TRANSPORT

Emergency Contact (Other than Parent / Guardian)

Full Name _____ Relation to Child _____

Email Address _____ Cell Number _____

Doctor Name _____ Doctor Cell / Email _____

Clinic / Hospital _____ Medical Aid Name & Number _____

Child Transport (Person authorised to drop-off and pick-up)

Transport Driver(s) Full Name _____

Driver Cell Number _____ Secondary Contact Cell _____

Vehicle(s) & Plate Number(s) _____

The school does not provide transport. Late arrivals are marked tardy. A Late-Pickup (supervising) fee will be charged for any child not collected within 30 minutes of the end of the school day. Changes to transport require written communication from the parent/guardian.

5. ABOUT CROSSPOINT ACADEMY – STRAND

Crosspoint Academy – Strand is a Christian-based, holistic, independent primary school in the Helderberg area (Grades R–7). We are registered with the Western Cape Education Department (EMIS 0100000361). Classes are small (maximum 24 learners). We follow the CAPS curriculum. English is the main language of teaching; Afrikaans is offered as First Additional Language. We welcome and support children with certain learning differences as far as is possible. If our modes of support are not assisting your child, we will be in communication.

Our Values: Heart of God / Compassion • Energetic / Proactive • Accountability • Honesty • Humility

Vision: Guiding both hearts and minds so every child reaches their full potential in a loving, nurturing environment.

Teaching Methodology: Active and sensory learning – children learn by doing, discussing, role-playing and hands-on activities while still preparing thoroughly for all CAPS assessments.

6. CONSENT FOR CHRISTIAN GUIDANCE & STUDENT SUPPORT

Crosspoint Academy has an in-school Christian Guidance Support person who helps with spiritual, emotional, social, moral and character development based on our Christian values. We also have Student Support to identify academic support needs.

We treat all information with care and respect privacy. If a child is in danger to themselves or others, we will contact you and may share information with the Principal, Management or relevant specialists. You will always be informed of concerns.

I (name of parent / guardian) _____ give consent:

- ☐ Give consent for this child to receive Christian Guidance and/or Student Support.
- ☐ Give permission to gather all relevant information regarding this child.
- ☐ Do not give consent.

If not ticked above, consent is assumed by the signing of this Enrolment Application document.

7. 2027 SCHOOL HOURS

Grade	Monday – Thursday	Friday	Extra Curricular (Tue & Thu)
Gr RR, R & 1–3	07h30 – 13h00	07h30 – 12h00	13h00 – 14h00
Gr 4 – 7	07h30 – 14h00	07h30 – 12h30	14h00 – 15h00

Drop-off no earlier than 07:00 (gates open) and no later than 07:30. Collect within 30 minutes of school ending to avoid late-pickup fees. After-school detention is 1 hour after grade let-out.

Extra Curricular Activities: Start times are communicated in advance, but usually begin in week 2–3 of the new term.

8. SCHOOL UNIFORM POLICY (SUMMARY)

General attire available from PEP / JET stores. Logo items (polo shirts, tracksuit, beanie, caps, shorts, skorts) available from the school's provider: helderbergschoolclothing.com/crosspoint-academy (paid separately).

Formal Uniform (Year-round)

Boys & Girls: Crosspoint shorts/skorts with logo (or store-bought grey school shorts/skorts/long pants) + Crosspoint polo (or blue button-up shirt) + white socks + black school shoes.

Casual Uniform (Year-round)

Crosspoint tracksuit (tops & bottoms together – no shorts/skorts) + polo or blue shirt underneath + white socks + white/navy/black tekkies (no cleats or decorative).

Optional / Seasonal

Navy/black tights or thermals, white/navy/black undershirt, navy jersey, Crosspoint rain jacket, gumboots, scarf, gloves, beanie, Crosspoint cap (summer only – no other caps). Summer: 1 Sep – 30 Apr. Winter: 1 May – 31 Aug. Girls must wear adequate undershirt/bra as needed.

9. FEES AND FEE STRUCTURE POLICY

As an independent school, Crosspoint Academy relies on the fees received to pay teacher salaries, rent, and to stay open. Please be aware of your child's Constitutional Rights to Education provided by government schools. All fees are subject to an annual increase of 8%–10%.

School fees are due and payable in advance on the 1st day of each month of school, beginning 1 January. Payments due are not subject to receiving an invoice or statement – the signed agreement already states the monthly fees due.

Month Due	Gr RR–R	Gr 1–3	Gr 4–6	Gr 7	SIGN
January – November (each)	R1 400	R1 550	R1 700	R1 850	
TOTAL Tuition (11 months)	**R15 400**	**R17 050**	**R18 700**	**R20 350**	
Re-Enrolment Fee (Dec 1st)	R750	R750	R750	R750	
Enrichment Fee (Dec 1st)	R750	R750	R750	R750	
SUBTOTAL ANNUAL FEES	**R16 900**	**R18 550**	**R20 200**	**R21 850**	

** December Pro-Rata amount is calculated based on the month the learner is enrolled after January. Pro-rata rates (per month prior to enrolment): GrR = R130; Gr 1–3 = R145; Gr 4–6 = R155; Gr 7 = R170.*

Parent/Guardian must initial & Sign next to the applicable grade column to acknowledge tuition obligation.

Annual & Other Fees

1. Enrolment / Re-Enrolment Fee – R750 (non-refundable)

Required in December annually. For new applicants: paid when submitting the application form. For continuing learners: paid in December each year. Covers administrative costs of processing the application and secures a place for the following school year.

2. Enrichment Fee – R750 (non-refundable) Due December 1st each year.

Paid in December each year the child is re-enrolled. Supports enrichment activities and resources as broken down below.

Enrichment Activity/Support	Explanation
1) Health Screenings and Medical Support	• Visual Screening, Auditory Screening, General Health Screening and oral/Dental screening. • Arrangements of appointments and ongoing communications with parents and service providers. • Coordination of on-site nursing visits, age appropriate vaccinations and general health checks • Support with formal assessments where further professional input is required
2) **Christian Guidance**	• Moral and character development • Emotional and spiritual guidance • Emotional literacy and regulation • Social development
3) Specialist Professional Support	• Collaboration with Universities that provide rotating assistant teachers, providing more individualised support. • Intermittent access to social workers, occupational therapists speech and language therapists, educational psychologists and other specialists when available. • Targeted placement of learners who will benefit from these specialized skills.
4) Extracurricular & Academic Support	• Survival swimming programme for designated grades • Sport, exercise and cultural activities on Tuesday and Thursday afternoons

3. Refundable Enrolment Deposit – 1 Month's Tuition

Upon approval of enrolment, a 1-month refundable deposit (equal to the applicable monthly tuition fee) is paid. This deposit does not count towards monthly/annual tuition. Subsequent top-ups occur if/when fees increase. Deposit is non-interest-bearing. Refunds are given only after a full calendar year (Jan–Dec) of attendance upon exit (graduation, non-renewal, expulsion or notice), minus any outstanding fees/arrears. No refunds if the learner has not completed a full calendar year.

4. Bank Charge Fees

When paying via bank teller or ATM, the school is billed a bank charge. These fees (which vary) will be billed.

5. Late Pick-Up Fees

R100 for each partial hour a student is left beyond 30 minutes of school letting out.

6. Stationery

Stationery lists are provided at the end of the year so parents have enough time to purchase before the start of the school year. Parents are responsible for ensuring their child has the required stationery.

7. AfterCare / Supervised Care (optional)

Separate pre-paid options for in-school learners. AfterCare: R2 700 per Term / R900 per Month. 1-Hour Supervised Care: R900 per Term / R300 per Month. Daily Drop-In: R100/day. Separate sign-up forms required.

8. Sport

When available via outside coach/organisation, all fees, transport and indemnity are separate from the school.

Payment Terms & Arrears Policy

Invoices will be emailed monthly denoting the account with the school. New payments are first credited towards any outstanding arrears (including fees and fines). The school offers no other payment plans.

If you know you cannot pay on time or are in arrears, you must contact the school in advance.

1. Full payment not received by the 7th day of the month due: a reminder is sent and a Late-Payment Fee of R100 is added for each month in arrears.
2. If full payment (including arrears) is not received by the 8th day: the child will not be allowed into school and will be sent home (suspended for non-payment). Any work missed is the parent's responsibility. If a suspended child is sent to school, a fine of R500 per day applies. A meeting with management must be scheduled.
3. If all outstanding payments are not received in full by the 7th day of the next month after suspension: it is understood that you have chosen to terminate your child's schooling. The seat is lost and offered to another learner.
4. Upon termination, the undersigned remain(s) liable for all outstanding amounts and the deposit is forfeited. No transfer letters or re-admittance requests will be processed until all payments and arrears are settled. Outstanding amounts may be sent to a Collections Agency.

Banking Details & Payment Instructions

Account Name: Crosspoint Academy – Strand
Bank: Standard Bank
Account Number: 10116118332
Branch: Helderberg • Branch Code: 051001
Email Proof of Payment to: accounts-strand@crosspointacademy.co.za
Reference: Learner Name & Surname. Failure to include a clear reference incurs a R50 fine and may result in lost or uncredited payment.

Payments can be made by card at the school or via EFT. Keep printed records of all payments made.

Household Income Declaration (Voluntary)

For annual reporting to the Western Cape Education Department. This information is voluntary and treated as strictly confidential under POPIA.

☐ No Income / Low-to-No Income (R0 – R5 000 per month)
☐ Low Income (R5 001 – R12 000 per month)
☐ Low-Middle Income (R12 001 – R25 000 per month)
☐ Middle-Income (R25 001 – R50 000 per month)
☐ Upper-Middle / High Income (R50 001+ per month)

SASSA Funds per Month (if applicable) _____

Parent / Guardian Responsible for ALL Fees (Name & Initial) _____

If another person or entity is paying your child's school fees, you as the parent / guardian remain fully accountable and responsible for all fees being paid in full and on time. Due to privacy, the school cannot communicate directly with a "payer" who is not the parent / guardian signing this contractual agreement.

Upon Acceptance – Checklist & Amounts Due

Completed by Administration / Management together with Parent / Guardian upon acceptance.

Checklist Item	Amount Due
1. Review Enrolment Application Form with Parent / Guardian	—
2. Verify Parent / Guardian / Learner credentials are certified	—
3. Inform / Review Student Parent Handbook	—
4. Enrolment / Re-enrolment Application Fee – Paid on initial enrolment, AND on 1 December each year for re-enrolment to secure a place for the following year	**R750**
5. Enrichment Fee – **Due 1 December annually**	—
6. Refundable Enrolment Deposit / Top-Up (1 month's tuition)	R _____
7. First Month School Tuition Fee due	R _____
7.1 Or Pro-Rata Amount after January (month of _____)	R _____
8. Up-Front Pro-Rata (months prior × applicable rate)	R _____
9. AfterCare / Supervised Care (if selected – separate form)	R _____
10. Stationery – lists provided at year-end for purchase before school starts	—
TOTAL DUE IMMEDIATELY UPON ACCEPTANCE (same business day – EFT or Card)	**R _____**

Failure to pay immediately upon acceptance results in an R100 late payment fee.

10. INDEMNITY FORM

I, _____ (full name) _____ (mom / dad / guardian), of the learner _____ (full name) _____ (2027 grade), fully understand and accept that any accidents of any sort that may occur at Crosspoint Academy, on the playground, on a school outing or excursion shall be undertaken at my child's own risk. I undertake on myself, my executors, my spouse/partner and my child/children to indemnify, hold harmless and absolve Crosspoint Academy – Strand, the PTA, school staff and board members against and from any or all claims that may arise in connection with any loss or damage to property or injury to my child(ren) in the course of any such activity.

I hereby give consent for my child(ren) to take part in extra-mural activities, outings and excursions of the School (including public library, sport, swimming, field trips, educational tours, Christian camps, historical tours, and access to public/private roads, fields, mountainous terrain and beach), even if not separately notified or required to sign additional indemnity forms.

I am aware that animals may be present at school or destinations; that food may be distributed or brought by others; and I indemnify the school of any injury, loss or allergic reaction arising therefrom. I consent to photos of my child(ren) being used for WhatsApp, social media, online, printed articles, advertisements and fundraising. I consent to school WhatsApp/social media groups that may share limited personal information. I consent to healthcare services provided with the school (Department of Health, Basic Education, Social Development, Masicendane, Phambili Dental Clinic, Spec-Savers and other approved organisations). I authorise staff to take my child to a doctor, clinic or hospital in case of emergency.

I do not hold the school accountable for my child before entering the building or after leaving the school building, nor for transport, taxis, or leaving without permission.

I acknowledge and accept the relevant conditions and information herein and in the Student Parent Handbook.

11. SIGNING OF ACCEPTANCE

I have read and agree to all sections of this Enrolment Application, the Fees and Fee Structure Policy, the Indemnity Form, and the Student Parent Handbook; and state that all information provided is true and accurate to the best of my ability.

NB: Signing this form is not an approval of admission / enrolment into the school.

Signed and completed at _____ on this date (YYYY/MM/DD) _____

Parent / Guardian Printed Full Name

Parent / Guardian Signature

School Use Only
School Stamp and Date of Acceptance upon completion of this form & payment.
Admin / Management: _____